

**CITY OF PINE LAKE
AGENDA
SEPTEMBER 29, 2020
7:00 PM**

Call to Order

Announcements/Communication

Adoption of Agenda

CONSENT AGENDA

Approval of Minutes of 09/08/20 Council meeting

OLD BUSINESS

Street Renaming Policy

Departmental Reports

Public Comments

Mayor's Comment

Council Comment

Adjournment

Residents can access this meeting by calling:

Conference line 1 (929) 205-6099

Meeting ID 813-0156-9377

CITY OF PINE LAKE
CITY COUNCIL
MEETING MINUTES
SEPTEMBER 8, 2020
7:00 PM

DRAFT

Call to Order

Mayor Melanie Hammet called the meeting to order at 7:02 PM. In attendance were Mayor Pro-Tem Jean Bordeaux, Council members Tracey Brantley, Augusta Woods, Brandy Beavers, and Brandy Hall (arrived at 7:07 PM), Chief Sarai Y'Hudah-Green, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Announcements/Communication

Mayor Pro-Tem Bordeaux announced that a meeting was currently taking place on the Memorial Drive Revitalization Plan. Pine Lake was not in attendance as the time conflicted with this Council meeting.

Adoption of Agenda

Mayor Hammet added an agenda item under New Business to discuss a proposal for a Series of Structured Conversations in Pine Lake regarding inclusion, diversity, and systemic racism. Motion was made by Council member Woods to adopt the agenda as amended, seconded by Council member Bordeaux and approved 5-0.

OLD BUSINESS

Ordinance to Extend State of Emergency Due to COVID – 19 Global Pandemic

Following a brief discussion, motion to approve Ordinance 2020-08 declaring a state of emergency due to COVID 19 was unanimously approved on motion by Mayor Pro-Tem Bordeaux and second by Council member Woods.

Ratification of Intergovernmental Agreement for the Distribution and Use of Funds from the Coronavirus Relief Fund

Attorney Moore provided an overview of the changes from the draft agreement previously submitted. Motion to approve made by Council member Hall, seconded by Council member Woods and was unanimously approved.

Review of Draft Sign Ordinance

Council members reported on their specific areas of research. With it appearing that more work was needed, the public hearing scheduled for September 29th cancelled. It will now be re-advertised for public hearing on October 27, 2020.

COVID-19 Update

Mayor Hammet provided a report.

Report on Rockbridge Road Construction

This is both a road widening project as well as new watermain installation. Chief Green reported that 25% of the entire project was complete, and that 50% of the water main had been installed to date. She stated that Georgia Power will have to relocate some of the power poles, which may delay completion of the project.

Scheduling of Town Hall

The Town Hall is scheduled for September 23rd at 7:00 PM via Zoom.

NEW BUSINESS

Consideration of Bid for City Hall Improvements

Upon unanimous approval of motion by Bordeaux and 2nd by Woods, the bid was awarded to Framework Builders LLC in the amount of \$9,205.20.

Proposal by Ed Lee for a series of structured conversations regarding inclusion, diversity and systemic racism

This proposal was unanimously approved on motion by Council member Brantley and second by Hall.

Resolution to Amend Budget

This resolution is to provide funding for the previously approved City Hall improvements. The amount is slightly higher than the bid amount to allow for the possibility of increase in the price of materials. Resolution R-06-2020 was unanimously approved upon motion by Bordeaux and 2nd by Woods.

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Public Comments - None

Mayor's Comment - None

Council Comment – None

Adjournment Meeting – Meeting adjourned at 8:05 PM upon motion by Mayor Pro-Tem Bordeaux and 2nd by Council member Woods.

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CITY OF PINE LAKE

STATE OF GEORGIA

STREET RENAMING POLICY

The Mayor and Council is the governing authority for the City of Pine Lake. In that capacity the Mayor and Council remains ultimately responsible for all decisions regarding streets, including their names.

Changes to the names of streets may be initiated by the Mayor, any member of the City Council or by the public. Proposed new street names shall conform to the historic nomenclature of the City, such as names of trees, flowers, or other natural features.

While Pine Lake residents currently lack home delivery mail service and receive mail service through post office boxes, this situation may change in the future. Further, city residents and businesses occasionally receive commercial deliveries of furniture, goods or materials. And from time to time, emergency public safety response is required to residences within the city. For those deliveries and emergency responses to be accomplished, it is necessary that street names be identifiable, verifiable and non-duplicative of other DeKalb County street names. The U. S. Postal Service is the common source for all street numbering systems.

Certain governments maintain maps that include Pine Lake streets. For streets to be properly designated on those maps, the mapping authorities need to be advised of any name changes to streets.

Changing of street names can result in additional cost to residents and businesses located along those streets. The City shall be responsible for placing street signs on renamed streets that accurately reflect the new street name and shall be responsible for the cost thereof. The City shall further bear the cost of notifying official governmental agencies of the name change. The City shall bear no other expenses for changing of street names. Cost of reprinting stationery, business cards, brochures, ads or other information personal to City businesses and residents remains the responsibility of the City businesses and residents.

Any applicant wishing to rename a street within Pine Lake shall complete a Street Name Change Application on a form supplied by the City and comply with all application requirements. The Mayor and Council may establish a fee from time to time to defray the administrative expense of completing a name change. In the event a fee is established, no approval will be given prior to payment of the fee, unless the name change is initiated by an elected official.

Street name changes shall require a written petition signed by at least sixty five (65%) percent

of the property owners whose DeKalb County tax parcels use the address of the street in question. In cases of two or more people being listed as property owners, there shall be one vote per parcel. Property owned by the City of Pine Lake shall not be included in the required percentage calculation.

Property owners can be contacted in person, but if contact is not feasible or in the case of a non-resident owner a registered letter can be sent to the property owner asking if they agree or disagree with the proposed name change. The property owner will have sixty days (from mailing date to return post mark date) to respond. If no response is received the property will be taken out of the 65% calculation. The letter must contain all pertinent information, including the date that the return letter must be postmarked to be considered.

All street name change applications shall be accompanied by verification by the U. S. Postal Service that the name of the street is available for usage and will not be confused with an existing street with the same name within DeKalb County.

Once received by the City and sufficiency of petition signatures verified, the receipt of the application shall be publicized by the City through the same process used for zoning hearings, in addition to posting to the website and by such other means as deemed appropriate by the Mayor and Council. The request to rename a street shall be placed on the next agenda of the next regular Council meeting. Mayor and Council occurring at least 15 business days after the published notice has run. At the call of the item, elected officials may address the matter and, if they so choose, may allow citizen comments. A vote shall be required to resolve the item; i.e., vote to change the name of the street or vote to refrain from changing the name of the street.

Upon approval of a name change, the City shall notify DeKalb County, the State of Georgia, the U. S. Postal Service and any other appropriate entity as the City deems appropriate of the name change.

The original application, accompanying petitions, proof of registered letters if used, text of said letters, and all other accompanying information shall be maintained as an official file of the City and shall be retained in accordance with state records retention schedules.

Approved, this 28th day of September, 2020.

Melanie Hammet, Mayor

Valerie Caldwell, City Clerk

CITY OF PINE LAKE
STATE OF GEORGIA

STREET NAME CHANGE APPLICATION

Applicant: _____

Mailing Address: _____

Street Address (if different than mailing address): _____

Existing Street Name: _____

Proposed Street Name: _____

Segment proposed for renaming All Segment

If segment, indicate extent of change _____

Reason for requesting change: _____

The following information must accompany application:

1. Notice to post office of proposed name change and official clearance as to name availability.
2. Written petition bearing signatures of a minimum of 65 percent of property owners fronting on said street. ~~The property owners shall also constitute at least 65 percent of the owners of the linear street frontage. Both measures of frontage shall include properties that abut both sides of the street right-of-way.~~ Proof of un-answered registered letters, if used for determination of 65% calculation
3. Map showing street or portion of street affected by proposed change.

Applicant signature

Date

TO BE COMPLETED BY CITY

Map reference _____ Date approved _____

Date received _____ Fee paid _____

As City Clerk of the City of Pine Lake, I certify that the attached street name change requested by the City was _____ approved _____ disapproved at a meeting of the Mayor and Council held on the ___ day of _____, 20__.

City Clerk, City of Pine Lake

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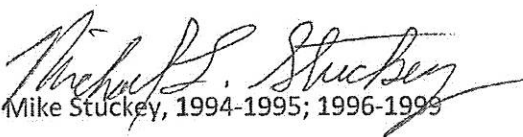
July 4th, 2020

To the citizens of Pine Lake:

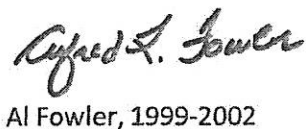
We, the undersigned, had the privilege of serving as mayors of Pine Lake Georgia from 1996 to the present day.

We sign this letter to reflect our support of the re-naming of Forrest Drive. One of the many challenges that our tiny city faces is the shedding the undeniably racist beginnings of Pine Lake in the '30s. (Like many towns, black people were originally not permitted to buy property here.) A persistent symbol of those beginnings is Forrest Drive.

Regardless of whether Forrest Drive was actually named after Nathan Bedford Forrest or not (a prominent leader of the Ku Klux Klan), the street now stands as a silent yet potent reminder of the days of white supremacy. Each of us individually stands against the racism it suggests, and go on record as affirming the citizens' efforts to change the name to Forest Drive, a name more in keeping with our city in the woodlands.



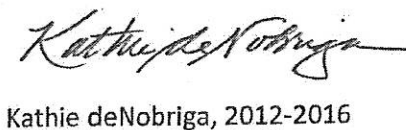
Mike Stuckey, 1994-1995; 1996-1999



Al Fowler, 1999-2002



Greg Zarus, 2002-2012



Kathie deNobriga, 2012-2016



Melanie Hammet, 2016-current